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RESTRICTED

3 June 1946

CENTRAL REPORTS STAFF

C.R.S. PROCEDURAL MEMORANDUM NO. 2

REQUISITION OF EQUIPMENT, SUPPLIES AND REPAIRS

1. Provision of equipment and supplies and arrangements for installations and repairs are functions of the Administrative Division, Central Intelligence Group.

2. For the present, C.R.S. personnel desiring to requisition expendable supplies (such as paper, pencils, envelopes, etc.) may make direct application to [redacted] 25X1A9a office in the Administrative Division, Room 2162 (Extension 77673).

3. Requisitions for equipment, installations, and repairs should be transmitted to the Secretary, C.R.S. either orally or in writing, for forwarding to the Administrative Division.

25X1A9a

[redacted]

Acting Chief, C.R.S.

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DOCUMENT NO. _____
NO CHANGE IN CLASS. ☐
X DECLASSIFIED
CLASS. CHANGED TO: TS S C
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